

Race Officer Guidelines – Race Day duties.

If the APYC RO is Principal RO (see calendar to see if APYC start boat is listed):

- APYC RO is in charge; APYC start boat is used
- APYC RO will shorten course for both clubs if required

If the ASC RO is Principal RO, ASC is responsible for the above.

If APYC start – we provide ONE rescue boat; ASC provide TWO.

If ASC start – we provide TWO rescue boats; ASC provide ONE.

- 11:30am Approx time to get to the Lake
(Add 30 minutes to all times if Daylight Saving is in operation)
- 12:00pm Set the marks in conjunction with the ASC RO
- If APYC is the duty club set the race courses on the Race Board before the Briefing.
 - 1:00pm Conduct Race Management Meeting – to inform the rescue boat personnel where you would like them to patrol [*make sure they do*]; and discuss with rescue boat personnel any known medical problems of sailors.
 - 1:15pm Conduct the racing part of the Briefing If we are the duty club all ASC sailors will come to APYC for the briefing. If ASC is the duty club all APYC sailors will go down to ASC for the briefing.
 - 2:00pm If it is an APYC start, be on the Start Boat for the start. (Temporarily lift the yellow bottom mark if it is close to the pin end of the start line).
 - If a boat is 'over the line' at the start, make sure they get a decent hoot so they are aware of their infringement and raise the Individual Recall Flag (or General Recall Flag with two hoots if multiple boats are over and you cannot get them all).
 - Monitor the race to determine if it is going OK. If too much wind – abandon? If too little wind – shorten course? The RO's dilemma !!
If the APYC RO is in charge of the race, monitor for both clubs, shorten course for both clubs.
- If ASC is the duty club we do not set any courses on our Race Board.
 - If the ASC RO is in charge of racing, be on their Start Boat for the start; communicate fully with them throughout the day, especially if you believe we need to shorten course. Push them if they are delaying too long, and if necessary.
 - Monitor the Race Box and Rescue Boats to make sure everything is working as required.

Please note:

- We wish to aim for a race of about 1.5 - 2 hours (or shorter if weather conditions require it) with the RO in-charge looking at shortening course options if required. If too hot or too cold, a shorter race is better than keeping sailors out in too adverse conditions.
- For Short Course Racing (multiple races in the one session), you do not have to wait for all boats to finish before starting the next race. If a class has finished, try to start it ASAP.
- At the Finish, all boats will expect to go from the last mark directly to the finish line. It is always wise to mention the finish at the briefing so that there is no confusion.

GREEN RACING

This fleet will comprise beginner sailors who may be intimidated competing with their full class of experienced sailors; and also experienced sailors who don't/can't do a full race.

This Green Racing may either commence with their Class **or commence in the last start**. Ask the Green Racers which they would like to do (it depends upon their experience). They have a shorter course than the experienced class/fleet.

Duty of Care

If any rescue boat radio in that they are coming in with an injured sailor and they believe the injury is serious enough to call an Ambulance (000), immediately make that call; or get the first aid kit ready for their arrival for a minor injury.

On arrival of the rescue boat with the injured sailor, make an immediate assessment whether the call has been correct or needs to be upgraded (from 1st aid to ambulance).