

Albert Park Yacht Club Inc.



Procedure for Entry and Exit of the club premises:

- To enter main door “pass swipe card once over sensor on right of door” move to door and it should open.
- To lock the club and arm the security, all boatshed roller doors **must** be down.
- Then you must pass your card over the door sensor “3” times, approx 1 second intervals, you should hear a sharp knock which is the magnetic lock engaging.
- If alarm sounds while locking main door, you probably have not closed roller doors properly. The alarm monitoring company will contact us if alarm is set off and we will get a bill.

Always keep your swipe card on your person as main door will lock after a short time, however the system will not be armed, hence the necessity to swipe sensor 3 times when you finally leave.

If you are sailing and the club is unattended please lock all doors, if others are about communicate with them and agree who will lock up.

Note: the premises are covered by CCTV which is monitored remotely.

Any problems phone Chris on 0411 741 417, he is usually able to find a solution.